

Tuition

If we receive your tuition by **March 15th** 2017, the tuition for the course is **16.000 CZK**.

If we receive the tuition after **March 15th** 2017, the tuition for the course is **18.000 CZK**.

Deadline for the payment is **May 12th** 2017.

The price includes the fees for the core course including optional seminars and lectures.

Making the Payment

All payments must be made by **bank transfer**. Please note that payments must be made in **Czech Crowns (CZK)**, so if you are not paying from within the Czech Republic, you *may* pay in U.S. Dollars (USD) or Euros (EUR) and this will be automatically exchanged to CZK. When making payment in USD or EUR, your bank will need to compute the amount in USD or EUR to CZK based on the current exchange rate. Your bank will also probably deduct fees for the transfer, so **please be sure to cover all fees when you make your payment**. This means that when making the payment, please request for sender (you) to cover **all bank transfer fees**.

Most international bank transfers require IBAN and BIC (SWIFT) codes. Please find those below.

If you have problems making the payment, please contact us.

Please keep in mind that bank transfers from outside the Czech Republic may take up to a week to process (please ask your bank).

Important: Please include your **full name** with the transfer and the **variable code** (see below), so we can properly process and identify all payments!

Payments within the Czech Republic:

Akademie múzických umění v Praze

(Academy of Performing Arts in Prague)

Address: Malostranské nám. 12, 118 00 Praha 1, Czech Republic

Bank name: Komerční banka Praha

Address: Malostranské náměstí 23, 118 00 Prague 1, Czech Republic

Account number: 19-5373180297/0100

Variable code: 26003310007

Payments from abroad:

Akademie múzických umění v Praze

(Academy of Performing Arts in Prague)

Address: Malostranské nám. 12, 118 00 Praha 1, Czech Republic

Bank name: Komerční banka Praha

Address: Malostranské náměstí 23, 118 00 Prague 1, Czech Republic

Account number: 19-5373180297/0100

IBAN CZ5301000000195373180297

BIC (SWIFT) KOMBCZPPXXX

Variable code: 26003310007

For those of you who may need the school's tax I.D. numbers for tax purposes, they are:

IČO: 61384984

DIČ: CZ61384984

Payment receipt:

We will confirm receipt of tuition by email. You may request proof of payment for your course from DAMU after you have paid the full tuition. The payment receipt will be given to you in Prague once the course begins.

Refunds:

Should you decide to withdraw from the course we are able to offer a partial refund for the paid course fees, excluding the nonrefundable deposit, according to the following time frame:

In the case of cancellation more than **2 months** before the beginning of the DAMU Summer School, you will receive **75%** of the paid fees.

In the case of cancellation more than **1 month** before the beginning of DAMU Summer School you will receive **50%** of the paid fees.

In the case of cancellation more than **14 days** before the beginning of DAMU Summer School you will receive **25%** of the paid fees.

In the case of cancellation **less than 14 days** before the beginning of DAMU Summer School we are unable to offer **any refund** of prepaid fees.