

Under Section 36.2 of the Higher Education Act (No. 111/1998 Sb.), and amendments, the Ministry of Education, Youth, and Sport, registered the Bursary Rules and Regulations of the Academy of the Performing Arts, Prague, under no. 10 746/2006-30, on 18 April 2006.

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**BURSARY RULES AND REGULATIONS
OF THE ACADEMY OF THE PERFORMING ARTS, PRAGUE,
12 March 2006**

**Article 1
Preliminary**

1. The Bursary Rules and Regulations of the Academy of the Performing Arts, Prague (Akademie múzických umění v Praze, hereinafter "AMU") shall be governed by the provisions of the Act on Higher Education 1998 (No. 111/1998 Sb.) and its amendments (hereinafter "the Act").
2. When awarding bursaries the faculties of AMU shall proceed according to the Act and these Bursary Rules and Regulations; further terms and conditions can be set by the Dean, but they must be in keeping with the Act and these Bursary Rules and Regulations.
3. The Dean shall appoint a Bursaries Committee of the Faculty, which comprises the Deputy Dean (Chairman of the Committee), Secretary of the Faculty, a member of the academic staff, and two students, one of whom shall be delegated by the Faculty Senate. The term of office of the Committee shall be two years. The Bursaries Committee of the Faculty shall base its decisions on the finances that the Faculty has at its disposal. The Committee shall have a quorum if an absolute majority of its members is present.
4. Apart from maintenance grants and grants for the socially disadvantaged under Section 91.3 of the Act, these Bursary Rules and Regulations shall provide for no legal claim to bursaries, other forms of support, payments, prizes, or compensation paid to students.

Article 2

Rules of awarding bursaries

1. Students of AMU shall be awarded bursaries from a bursary fund:

(a) for outstanding academic achievement under Section 91.2(a) of the Act,

(b) for outstanding artistic, scholarly, research and development, or creative achievements contributing to the advancement of knowledge under Section 91.2(b) of the Act; bursaries under this provision shall include the Dean's Award or other artistic prizes,

from endowments or from contributions from the Government Budget:

(c) if the student can document difficult social circumstances under Section 91.2(c) of the Act,

(d) in cases meriting special consideration under Section 91.2(d) of the Act,

(e) maintenance grants under Section 91.2(d) of the Act,

(f) grants for the socially disadvantaged under Section 91.3 of the Act.

2. Under Section 91.4 (a) of the Act bursaries shall be awarded to Czech citizens from endowments or contributions from the Government Budget to support their studies abroad.

3. Students in PhD programmes shall be awarded bursaries under Section 91.4(c) of the Act from a contribution from the Government Budget. To be awarded a bursary, a student must be studying full-time and over the standard period.

4. The criteria for the awarding of the bursaries set out in Sections 1(a) and (b) shall be determined by the Dean; for awarding bursaries under Sections 1 (c) and (d) the income of the student's family shall be determined according to the relevant legislation¹ and other circumstances that influence the awarding of a bursary.

5. For bursaries from endowments from the Government Budget the liabilities connected with the grants must be respected.

¹ *The Social Security Act 1995 (no. 117/1995 Sb.) as amended.*

6. The meeting of the obligations of study, in which a student incurs greater than usual expenses, particularly in training courses, seminars, and competitions, can be including amongst the cases meriting special consideration for arrangements of the Dean.

Article 3

Procedures for awarding bursaries

1. Bursaries awarded under Article 2, Section 1 (a) and the amounts of the awards shall be decided by the Dean at the suggestion of the Bursaries Committee. The application with the supporting documentation shall be presented by the student to the Bursaries Committee at the latest one month after the beginning of the academic year.

2. Bursaries awarded under Article 2, Section 1 (b) and the amounts of the awards shall be decided by the Dean at the suggestion of the Bursaries Committee. The application shall be made by the teacher of the main course of study through the Head of the Department and at his or her recommendation to the Bursaries Committee.

3. Bursaries awarded under Article 2, Sections 1(c) and (d) shall be decided by the Dean at the suggestion of the Bursaries Committee. The application shall be made by the student to the Dean through the Head of the Department and with a statement by the Head of the Department and the teacher of the main subject. The application must be accompanied by documentation confirming the status of the applicant.

4. The awarding of bursaries under Article 2, Section 1(d) for expenses connected with studies (a contribution for performance) shall be decided in particular by the Head of the Department, Head of the Institute, Head of the Centre, the Director of DISK, or the head of a grant-funded project or other project; the bursary shall be funded from monies intended for these special purposes and in keeping with the rules and regulations set out for its use.

5. A bursary under Article 2.1(e) shall be awarded by the Vice-Rector appointed by the Rector.

6. A bursary under Article 2.1(f) shall be awarded by the Vice-Rector appointed by the Rector.

7. The awarding of a bursary under Article 2.2, and the amount of the award shall be determined by the Deputy Dean for International Relations on the recommendation of an institutional coordinator of the SOCRATES programme.

8. The awarding of a bursary under Article 2.3, and the amount of the award shall be decided by the Dean at the suggestion of the Chairman of the pertinent subject committee of the doctoral programme.

Article 4

Terms and conditions for awarding a bursary under Art. 2, Sec. 1 (a)

The Terms and Conditions for awarding a bursary under Art. 2, Sec. 1(a) shall be:

(a) the student has earned the grade of at least a "B" in all subjects passed in the previous academic year;

(b) the student has sat all exams in the first term;

(c) the student shall have registered in the next year within the set period.

Article 5

Eligibility for a maintenance grant

1. A student shall be eligible for a maintenance grant for the period for which the maintenance grant has been awarded if on the day the decision is made he or she:

(a) is a full-time student in a B.A., M.A., or Ph.D. programme;

(b) if enrolled in more than one programme is counted only once, that is, in the course in which he or she was first enrolled;

(c) has not exceeded the standard period of study by more than a year in any of the programmes in which he or she is simultaneously enrolled;

(d) is a citizen of the Czech Republic, or is a stateless person who has permanent leave to stay in the Czech Republic, or is a citizen of a country in the European Union or another country party to the European Economic Area

Agreement (Iceland, Norway, Lichtenstein) or Switzerland, or a citizen of a country acceding to the European Union, or is a family member of such a person, or is taking part in a SOCRATES programme.

(e) is not domiciled in Prague.

2. Whether a student meets the terms and conditions for entitlement to a maintenance grant under Section 1 shall be verified for each period for which it is granted, on the basis of information from the Database on Students (Sdružené informace matrik studentů, hereinafter "SIMS") maintained by the Ministry of Education, Youth and Sport (hereinafter "the Ministry") and where the student's place of domicile shall also be verified and where the student has his/her bank details stored..

Article 6

Bursary periods and applications for maintenance grants

1. Maintenance grants shall be awarded for individual periods in the academic year (hereinafter "the bursary period"). The individual periods shall be as follows: from 1 September to 31 December; from 1 January to 31 March; from 1 April to 30 June.

2. A maintenance grant shall be awarded for a specific period in which the student shall be entitled to the grant for the whole period.

3. A maintenance grant cannot be paid:

(a) to a student who receives a bursary under Section 91.5 of the Act, with the exception of a bursary in support of work by students in PhD programmes for projects that have been selected in competitions of the Higher Education Development Fund (Fond rozvoje vysokých škol),

(b) as part of development aid from abroad (recipients of government bursaries),

(c) for study-stays under international agreements,

(d) as part of the AKTION and CEEPUS programmes.

4. The Rector shall issue instructions for the taking of administrative steps in connection with the awarding and payment of maintenance grants.

Article 7

The amount of the maintenance grant

The amount of the maintenance grant shall be set by the Rector from a sum that AMU receives for maintenance grants from the Ministry depending on the number of students that meet the criteria for awarding a maintenance grant in the relevant bursary period.

Article 8

Grants for the socially disadvantaged under Section 91.3 of the Act

1. Grants for the socially disadvantaged under Section 91.3 of the Act shall constitute twice the monthly allowance for one child, which is increased by special legislation.²
2. The rules for making applications for grants for the socially disadvantaged under Section 91.3 of the Act and for their awarding are set out in Article 6. The student shall attach to the application for a grant for the socially disadvantaged a written declaration that he or she receives child benefits from his or her local social-security office.
3. An application for a grant for the socially disadvantaged under Section 91.3 of the Act can be made by a student in 2006 before registering for the next academic year.

² *Section 17.2 (a) of the Social Security Act on as amended 1995 (no. 117/1995 Sb.), as Act no. 242/1997 Sb.*

Article 9

Common provisions

1. AMU and the faculties shall base the amounts of the bursaries on their own financial resources and means, from the amount and purpose of resources provided and available, and on the number of students who have met the terms and conditions for the awarding of the individual kinds of bursaries set forth in Article 2.1
2. The bursary shall be awarded to the student following a decision. The decision shall be delivered to the student personally by the registries of the faculty at which the student is enrolled within the deadline set by the Dean, or, in the event of maintenance grants and grants for the socially disadvantaged under Section 91.3 of the Act, by a decision of the Rector.
3. If it proves impossible to deliver the decision about the awarding of a maintenance grant under Paragraph 2, the decision shall be delivered in an alternative manner announced on the notice board of the Faculty; the decision shall be posted for 5 days beginning from the day the decision is delivered.
4. The bursary shall be paid by bank transfer onto a Czech-crown account of the student. The student must put his or her account number into the study information system (SIMS).

Article 10

Final provisions

1. The Bursary Rules and Regulations of AMU that were registered by the Ministry on 28 November 2006 under no. 29 861/2004-30 shall no longer be in force.
2. These Bursary Rules and Regulations were approved in accordance with Section 9.1(b) of the Act by the Academic Senate of AMU on 1 March 2007.
3. Under Section 36.4 of the Act, these Bursary Rules and Regulations shall take effect on the day they are registered at the Ministry.

(signed) Ivo Mathé,

Rector